

**THIS AGREEMENT** made on the day of 17th April in the year 2024

**BY AND BETWEEN**

**JAGDISH KUMAR PODDAR S/D/W/o MADAN LAL PODDAR R/o FLAT NO 41/2 4TH FLOOR,  
MONICA BUILDING, 9B LORD SINHA ROAD, MIDDLETON ROW, KOLKATA, undefined**

hereinafter called the "Owner of the Shares" (Which expression shall unless it is repugnant to the context or meaning thereof shall mean and include themselves, his heirs, executors, administrators, and assigns etc)

AND

**(TUSHAR KANT DAS S/D/W/o null R/o BG-131, SALT LAKE CITY, SECTOR-2, NEAR APEEJAY  
SCHOOL, KOLKATA- 700091)**

**Representing Jeevantika Consultancy Services Pvt. Ltd. as on ground Service Representative (Which  
expression shall unless it is repugnant to the context or meaning thereof shall mean and include  
themselves, his heirs, executors, administrators, and assigns etc)**

AND

Jeevantika Consultancy Services Pvt. Ltd. hereinafter called as a "Service Provider".

Through

Mr. Khagesh Chitlangiya,

With Office At A-75-A, Jagdamba Nagar,

Behind Heerapura Power House,

Ajmer Road, Jaipur – 302021

(Which expression shall unless it is repugnant to the context or meaning thereof shall mean and include themselves, his heirs, executors, administrators, and assigns etc)

## Terms of Agreement

1. The Owner of the Shares has voluntarily sought the services of the Service Provider to reclaim/retrieve his/her shares lying with the Registrar and Transfer Agent (RTA) or Investor Education and Protection Fund (IEPF) and eventually to be deposited in their respective demat account.
2. The Owner of the Shares has agreed to seek services for his/her shares as mentioned in Annexure 1
3. The Owner of the Shares will provide all the necessary and relevant documents like ID Proof, Address Proof, Pan Card copy, Surety, Affidavit, etc. as and when required by RTA or IEPF during the course of the process to the Service Provider to help them to retrieve/reclaim their shares.
4. The Owner of the Shares has agreed to pay the fees as mentioned in Annexure 1 within 7 days of receipt of the shares into their demat account and provide security to that effect, as agreed upon by the both the parties.
5. The Owner of the Shares anytime during the course of the process, seeks to discontinue the services of the Service Provider shall pay 50% of the fees as mentioned towards the services already rendered.
6. The Name of the Company, Number of Shares, Folio Number, Fee Schedule, Advance payment, Termination Fees is mentioned in Annexure 1.
7. During the course of the process if the shares as mentioned in Annexure 1 are split in face value by the issuer company or any bonus shares are issued, the fees will be calculated on the resultant number of shares and not as originally calculated.
8. The Service Provider has agreed to render following services:-
  - a. Prepare communication documents on behalf of shareholder.
  - b. Send communication documents to RTA, Company or IEPF on behalf of shareholder.
  - c. Establish communication with RTA, Company or IEPF on behalf of shareholder.

- d. Prepare requisite documents as requested by RTA, Company or IEPF from time to time and after getting due signatures from the shareholders and respective people mentioned in those documents.
  - e. Send these documents to RTA, Company or IEPF on behalf of shareholders.
  - f. All relevant documents required to reclaim/retrieve shares from RTA, Company or IEPF are to be provided by shareholder, if otherwise specifically mentioned.
  - g. Any costs related to any dispute arising due to entry of any other person or company or entity other than RTA, Company or IEPF and shareholder is out of the purview of this agreement and will be separately charged on the basis of fresh agreement.
  - h. Any costs related to any dispute arising due to entry of any other person or company or entity other than RTA, Company or IEPF and shareholder is out of the purview of this agreement and will be separately charged on the basis of fresh agreement.
9. Any dispute arising out of the said agreement shall be settled amicably.
  10. If the case is not settled amicably, both the parties can seek legal recourse for the settlement of the case.
  11. The Jurisdiction of the case will be at the Registered office of the Service Provider i.e. Jeevantika Consultancy Services Pvt. Ltd.